

WORK OPPORTUNITY TAX CREDIT **(WOTC)**

1) TWO INCENTIVES FOR HIRING TARGETED WORKERS;

A) MAY QUALIFY FOR FEDERAL TAX CREDITS UP TO \$9,000.00.

B) STATE TAX REFUND UP TO \$2,000.00 PER EMPLOYEE.

2) NINE TARGETED GROUPS - ONE OF WHICH IS QUALIFIED EX-OFFENDERS-DEFINED AS;

An ex-felon who has been convicted of a felony under any federal or state law, and is hired not more than 1 year after the conviction or release from prison for that felony.

3) DOCUMENTATION NEEDED-PROOF OF FELONY CONVICTION AND/OR FELONY RELEASE DATES. THESE DOCUMENTS MAY BE OBTAINED FROM CORRECTIONAL INSTITUTION RECORDS, COURT RECORDS, ETC.

4) TO APPLY FOR WOTC EMPLOYERS MUST COMPLETE:

IRS FORM 8850 WITH ORIGINAL SIGNATURES FROM:

APPLICANT/EMPLOYEE AND

EMPLOYER

ETA FORM 9061 INDIVIDUAL CHARACTERISTICS (ICF).

DOCUMENTS ATTACHED TO DEMONSTRATE ELIGIBILITY
OR

ETA FORM 9062 CONDITIONAL CERTIFICATION FROM TWC OR AN AUTHORIZED PARTICIPATING AGENCY.

NOTE: THE 8850 MUST BE POSTMARKED WITHIN 28 DAYS OF THE APPLICANT'S START DATE.

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5) TO APPLY FOR STATE TAX REFUND EMPLOYERS MUST COMPLETE:

FORM TWC 1098 ORIGINAL SIGNATURES REQUIRED BY EMPLOYEE, EMPLOYER, OR CONSULTANT.

POWER OF ATTORNEY. IN CASES WHERE AN EMPLOYER USES A THIRD PARTY CONSULTANT, A POWER OF ATTORNEY MUST BE ON FILE WITH TWC.

NOTE: FILING DATES ARE JANUARY 1-MARCH 31 OF THE YEAR AFTER THE WAGES WERE EARNED.

WOTC UNIT 1-800-695-6879 FOR ADDITIONAL INFORMATION