

**UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF TEXAS
PROBATION OFFICE**

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SAN ANTONIO

July 11, 2016

2450 STATE HIGHWAY 118
ALPINE 79830-2020

501 WEST FIFTH STREET, SUITE 2100
AUSTIN 78701-3822

111 E. BROADWAY STREET, SUITE 200
DEL RIO 78840-5573

700 E. SAN ANTONIO AVENUE, SUITE 500
EL PASO 79901-7009

100 E. WALL STREET, SUITE P-111
MIDLAND 79701-5200

410 S. CEDAR STREET
PECOS 79772-3200

727 E. CESAR E. CHAVEZ BOULEVARD, SUITE B-310
SAN ANTONIO 78206-1200

800 FRANKLIN AVENUE, SUITE 100
WACO 76701-1934

**ANSWERS TO QUESTIONS SUBMITTED BY TREATMENT PROVIDERS RECEIVING REQUESTS FOR
PROPOSALS FOR SOLICITATIONS FOR FISCAL YEAR 2017 ISSUED BY THE UNITED STATES
PROBATION OFFICE FOR THE WESTERN DISTRICT OF TEXAS**

Dear Vendor:

Please reference the June 23, 2016, cover letter referencing the Request For Proposal issued by the U.S. Probation Office for the Western District of Texas. The letter indicated that questions relative to this solicitation were to be submitted in writing by July 8, 2016. The opportunity for submitting questions is now closed.

Enclosed are all the questions received for this specific RFP and the answers to those questions.

Please remember Proposals are due by 5:00 p.m. on July 22, 2016.

Thank you for your interest in providing treatment services to federal referrals from the Western District of Texas.

Sincerely,

Madeleine K. Hernandez
Contracts Administrator Assistant

**UNITED STATES PROBATION
WESTERN DISTRICT OF TEXAS**

**ANSWERS TO WRITTEN QUESTIONS SUBMITTED REGARDING THE REQUEST FOR PROPOSALS
FOR FISCAL YEAR 2017**

SOLICITATION NUMBER 0542-17-1032

Provided herein are the questions submitted by programs receiving the Request for Proposal (RFP) for Solicitation No. 0542-17-1032, as are the answers to those questions as provided by the U.S. Probation Office. The deadline for submitting questions concerning the solicitation was July 8, 2016, at 5:00 p.m., as identified in the cover letter. Questions received by the U. S. Probation Office after the deadline, including questions received after the issuance of these questions and answers, will not be answered. The proposals are due to the U.S. Probation Office, 727 East Cesar E. Chavez Boulevard, Suite B-310, San Antonio, Texas 78206-1200, by 5:00 p.m. on July 22, 2016. We appreciate your interest in providing treatment services for our federal offenders.

- 1 Can you give me an estimate of how many individuals are participating in this program at any given time? Least amount to most. Trying to determine the need for additional space and staff.

So far this fiscal year the number of federal offenders who participated each month are as follows:

October = 68

November = 70

December = 67

January = 77

February = 73

March = 77

April = 73

May = 66

2. When will the contract go into effect?

October 1, 2016.

**UNITED STATES PROBATION
WESTERN DISTRICT OF TEXAS**

**ANSWERS TO WRITTEN QUESTIONS SUBMITTED REGARDING THE REQUEST FOR PROPOSALS
FOR FISCAL YEAR 2017**

SOLICITATION NUMBER 0542-17-1032

3. Which forms on Pages 42-57 will need to be completed monthly?

Attachment J.1 – quarterly

Attachment J.2 – by the U.S. Probation Officer

Attachment J.3 – monthly

Probation Forms 11B, 11E, 11I, PS 6B, and PS 6D by the U.S. Probation Officer and U.S. Pretrial Services Officer, respectively

Attachment J.6 – monthly

Probation Form 17 – not applicable

Attachment J.8 – monthly

Attachment J.9 – (Breathalyzer Instrument Log)/(Breathalyzer Log)/(Sweat Patch Testing Log) not applicable

Attachment J.9 – Urinalysis Testing Log - monthly